



# Pupil Information required for Department of Education and Skills Primary Online Database

Scoil Mhuire  
Magherarney



The Department of Education and Skills utilises an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database allows the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Maiden Name, Address, Date of Birth, Gender, Nationality, whether one of the pupil's mother tongues is English or Irish, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, whether the pupil is in receipt of SET and if so the type of support, whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background.

**In order to assist with the gathering of data please complete page one and two of this form in CAPITAL LETTERS and return to the school.** This form will be retained by the primary school.

**NOTE: signature required at end of form**

## Standard

Junior Infants  Senior Infants  First Class   
Second Class  Third Class  Fourth Class   
Fifth Class  Sixth Class  Special Class

**Pupil Forename:** \_\_\_\_\_ **Pupil Surname:** \_\_\_\_\_

**Birth Cert Forename** (if different from name above) \_\_\_\_\_ **Birth Cert Surname** (if different from name above) \_\_\_\_\_

**Pupil Address** \_\_\_\_\_ **PPSN of Pupil** \_\_\_\_\_

\_\_\_\_\_  
**Mother's Maiden Name** \_\_\_\_\_

\_\_\_\_\_  
**Date of Birth** \_\_\_\_\_

**County** \_\_\_\_\_

**Nationality** \_\_\_\_\_ **Gender** Male  Female

**'Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?**

Yes  No



The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are considered sensitive personal data categories under Data Protection legislation. Therefore, it is necessary for each pupil's parent/guardian to identify their child's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. All other information held on POD was deemed by the Data Protection Commissioner as non-sensitive personal data.

## To which ethnic or cultural background group does your child belong (please tick one)?

(Categories are taken from the Census of Population)

- |                            |                          |                            |                          |                               |                          |
|----------------------------|--------------------------|----------------------------|--------------------------|-------------------------------|--------------------------|
| White Irish                | <input type="checkbox"/> | Irish Traveller            | <input type="checkbox"/> | Roma                          | <input type="checkbox"/> |
| Any other White Background | <input type="checkbox"/> | Black African              | <input type="checkbox"/> | Any other Black Background    | <input type="checkbox"/> |
| Chinese                    | <input type="checkbox"/> | Any other Asian background | <input type="checkbox"/> | Other (inc. mixed background) | <input type="checkbox"/> |
| No consent                 | <input type="checkbox"/> |                            |                          |                               |                          |

## What is your child's religion?

- |                                   |                          |                                      |                          |                  |                          |
|-----------------------------------|--------------------------|--------------------------------------|--------------------------|------------------|--------------------------|
| Roman Catholic                    | <input type="checkbox"/> | Church of Ireland (incl. Protestant) | <input type="checkbox"/> | Presbyterian     | <input type="checkbox"/> |
| Methodist, Wesleyan               | <input type="checkbox"/> | Jewish                               | <input type="checkbox"/> | Muslim (Islamic) | <input type="checkbox"/> |
| Orthodox (Greek, Coptic, Russian) | <input type="checkbox"/> | Apostolic or Pentecostal             | <input type="checkbox"/> | Hindu            | <input type="checkbox"/> |
| Buddhist                          | <input type="checkbox"/> | Jehovah's Witness                    | <input type="checkbox"/> | Lutheran         | <input type="checkbox"/> |
| Atheist                           | <input type="checkbox"/> | Baptist                              | <input type="checkbox"/> | Agnostic         | <input type="checkbox"/> |
| Other Religions                   | <input type="checkbox"/> | No Religion                          | <input type="checkbox"/> | No Consent       | <input type="checkbox"/> |

*I consent for this information to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.*

Signed: \_\_\_\_\_

Parent/Guardian

Date: \_\_\_\_\_

**Please complete this form and return to your primary school.** For further information on POD please go to the Department of Education and Skills' website [www.education.ie](http://www.education.ie)